



April 12, 2018

Re: Incident Involving Your Information

Dear <<\* \*>>

The privacy and confidentiality of the information we maintain for our patients is a top priority to everyone at American Renal Associates. Regrettably, we are writing to inform you of an incident related to your information.

On February 16, 2018, one of our former employees unknowingly disposed of information containing your name and laboratory test results by placing it in a dumpster behind Olameter Recycle, in Oak Creek Milwaukee. The information was in an envelope and placed at the bottom of the dumpster along with other household items that the former employee was in the process of discarding. The owner of the business discovered the material in his dumpster including the envelope and immediately called the ARA Milwaukee Dialysis Center. We have confirmed with the individual who opened the envelope that he did not make any copies of the information, and looked at the information only to identify the clinic. We have retrieved and properly disposed of the information. In addition, we contacted the former employee to ascertain that she did not have any further patient information and provided remedial instruction regarding the proper disposal of patient information. No information regarding your diagnosis, medical procedure, account number or social security number was exposed.

We do not believe that your information was improperly used. The individual who found the information promptly called us and the envelope was found at the bottom of the dumpster. It had only been there two days.

Again, we regret this incident and are working with our vendor to make sure this does not happen again. If you have additional questions regarding this incident, please contact Karen DelRosso, toll free at 855-948-3375.

Sincerely,

A handwritten signature in black ink, appearing to read "Neal Minahan", is written over a light gray rectangular background.

Neal Minahan  
Chief Compliance Officer, American Renal Associates  
500 Cummings Center, Ste. 6550  
Beverly, MA 01915